

## Participation calendar of in AECH

### Participation phases

- I. Purchasing of hardware, software and installation
- II. Testing and training
- III. Preparation of documentation
- IV. Implementation and the transfer in LIVE environment.

#### **FIRST PHASE:** Purchase of hardware and software, installation

1. Candidate for participation in AECH shall provide:
  - a. AECH participant server as in “ Server technical specifications for PS in AECH Participant Technical Requirements v1.0.doc”;
  - b. S.W.I.F.T Starter Set or other communication interfaces with Swiftnet (The discussions with SWIFT company shall determine the interface type);
  - c. Personal computer (PC) which shall serve as Central AECH webstation. This computer might be the same with the monitoring webstation of AIPS or other;
  - d. Server interfaces with its internal applications.
2. Bank of Albania shall provide:
  - a. Cards Readers, versus a payment ;
  - b. Smart Cards, versus the payment;
  - c. PS Software, free;
  - d. VPN Software, free;
  - e. needed documents, manuals (free).

#### **SECOND PHASE:** Testing and training

1. Participation in **boa.aech!p** test service of SWIFTNET Fileact for AECH.
  - a. Candidate for participation must fill in online the form as disclosed at the respective website [www.swift.com](http://www.swift.com);
  - b. Bank of Albania adopts online the form of candidate;
  - c. SWIFT company records the candidate in AECH CUG of **boa.aech!p**.
2. Testing of files exchange at **boa.aech!p** between Bank of Albania and the candidate bank.
3. Bank of Albania shall train 2 or 3 employees of the candidate in the central AECH and AECH participant.

4. Candidate shall prepare the VNP forms for the testing environment as specified in Appendix H.
5. Bank of Albania shall prepare the users in central AECH TEST, VPN, and respective certificates.
6. Bank of Albania shall install, in the participant environment, AECH participant software and VPN.
7. Candidate in collaboration with Bank of Albania shall execute the test scripting and sign it.

### **THIRD PHASE** Preparation of documents

1. Candidate shall prepare its "Internal AECH Rules and Procedures" in compliance with this regulation.
2. Final documentation shall be submitted for approval to the Bank of Albania.
3. Bank of Albania carries out its observations/modifications if they differ with this regulation and others issued by the Bank of Albania and disclose them to the candidate bank.
4. Candidate bank carries out the final processed version of "Internal Rules and Procedures of AECH functioning" processed, where are included all the corrections of the Bank of Albania.

### **FORTH PHASE** Preparation for LIVE Environment

1. Bank of Albania prepares and submits the participation certificate to participant.
2. Candidate and Bank of Albania sign the tip contract for participation in AECH.
3. Participation at *LIVE* **boa.aech** service of SWIFTNET Fileact for AECH:
  - a. participant should fill in online the respective form at [www.swift.com](http://www.swift.com).
  - b. Bank of Albania adopts online the participant's form;
  - c. SWIFT company enters the participant in AECH CUG of **boa.aech**.
4. Testing of files exchange at **boa.aech** SWIFTNet FileACT between the participant and Bank of Albania.
5. Participant shall fill in and submits to the Bank of Albania the forms:
  - a. as specified in Appendix D for participation in central AECH;

- b. as in Appendix G for security devices and users in central AECH and AECH participant;
  - c. as in Appendix H for users in VPN.
6. Participant shall prepare the users in AECH participant.
  7. The participant's profile in central AECH is created upon the approval of requests by Bank of Albania, there are prepared the security cards with the certificates, there are created the users in the central AECH environment LIVE. There are created the users in VNP and are submitted the security devices to the participant.
  8. Bank of Albania determines the day of transfer in LIVE environment of participant and informs via e-mail all participants in AECH.
  9. Transfer in LIVE environment.